



VILLAGE OF TEQUESTA

BUILDING DEPARTMENT

345 Tequesta Dr.

Tequesta, Florida 33469-0273

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DOCK / BOAT LIFT PERMITTING CHECKLIST

In order to perform a uniform and consistent review of dock / boat lift permit applications, as a minimum, the following documents are required to be submitted in accordance with Chapter 76 – Waterway Control, of the Village Code of Ordinances:

- Permit Application:** A completed Village of Tequesta permit application, with notarized signatures of contractor and property owner or copy of fully executed contract.
- Must obtain an Electrical Permit for Boat Lift. Provide electrical riser detail and show conductors type, size, and amperage of branch feeder supplying lift.
- Permit Fee:** Cash check or credit card for applicable permit and zoning fees upon submittal of application.
- Affidavit:** An executed Owner/Builder Affidavit for owners wishing to perform the work themselves.
*An additional Electrical Owner/Builder Affidavit is needed for boat lift electrical permit
- NOC:** A recorded and certified Notice of Commencement for all jobs valued at \$2,500.00 or more.
- DEP:** Florida Dept of Environmental Protection permit or Self Certification approval.
- Survey:** Two (2) original Surveys signed and sealed by a Professional Land Surveyor registered in the State of Florida. If the survey is older than one (1) year, a Survey Affidavit must be signed and notarized.
- Site Plan:** Locate the proposed dock / boat lift(s) on all surveys in accordance with:
 - Chapter 76 – Waterway Control:
 - Division 1 – Adjacent to the Loxahatchee River Waterway or Intracoastal Waterway, or
 - Division 2 – Adjacent to Canals
 - Dock length, width and configuration.
 - Boat lift location. On canal lots, show canal width and protrusion from property line.
 - Distance of dock / boat lift(s) from waterward extension of adjacent property lines. *(No marine structure shall be located, and no watercraft shall be docked, moored or contained on any boat lifting device in such a position that there is any protrusion beyond 10 feet from the waterward extension of the adjacent property's side property line.)*
 - Location of any mooring pilings, and height of pilings at high water line. Upon installation, a final survey will be required locating all free standing mooring pilings. Reflective devices are required on all sides of pilings, no more than two (2) feet below the top of the piling.
- Plans:** Two (2) sets of signed and sealed engineered plans are required.