

VILLAGE OF TEQUESTA BUILDING DEPARTMENT

AGREEMENT TO SUBMIT NFIP ELEVATION CERTIFICATE

FOR NEW BUILDINGS, SUBSTANTIALLY IMPROVED
BUILDINGS, AND HORIZONTAL ADDITIONS REQUIRED
TO BE ELEVATED IN SPECIAL FLOOD HAZARD AREAS

This form shall be signed by the Property Owner or Owner's Agent and submitted with building permit applications for any new buildings, substantial improvement of existing buildings that are required to be elevated, and additions that are required to be elevated.

The referenced building (new, substantially improved, or horizontal addition) is located in a special flood hazard area and is subject to the requirements of the community's Floodplain Management Regulations and the *Florida Building Code*.

An NFIP Elevation Certificate (FEMA Form 81-31) shall be completed and signed by a Florida licensed land surveyor. The effective Elevation Certificate form and instructions are online at: www.fema.gov/plan/prevent/floodplain/nfipkeywords/elevation_certificate.shtm.

As required by the *Florida Building Code*, section 110.3, the Elevation Certificate shall be completed and submitted to the Building Official, 345 Tequesta Drive, Tequesta, FL 33469-0273

1. Upon placement of the lowest floor and prior to further vertical construction; and
2. As part of the final inspection ("as-built").

Agreement by Property Owner or by Owner's Agent:

I agree to have the NFIP Elevation Certificate (FEMA Form 81-31) completed and signed by a Florida licensed land surveyor and to submit it as specified above. I agree to have any deficiencies in the Elevation Certificate corrected. I agree to correct any construction deficiencies identified by inspection that are determined to be necessary to assure compliance with the applicable building permit, including elevation of the lowest floor, elevation of machinery and equipment servicing the building, and provisions applicable to any enclosures below the elevated building, including crawl/underfloor spaces.

Date: _____

Signature: _____
Owner/Owner's Agent

FOR OFFICE USE

Community: _____

Permit Number: _____

Property Owner: _____

Building Address: _____

Building Description: _____

Use: _____

FIRM Panel Number: _____

Flood Zone: _____

Base Flood Elevation: _____

Datum: _____

Lowest Floor Elevation: _____

Elevation of Lowest Horizontal Structural Member (if applicable) _____