

Village of Tequesta Parks & Recreation Department
399 Seabrook Road
Tequesta, Fl 33469
(561) 746-0476 (Office)
(561) 746-0705 (Fax)

Tequesta Park Pavilion Reservation Contract

(PLEASE INITIAL BELOW LINES 1 THROUGH 12.)

THE GROUP, ORGANIZATION, OR INDIVIDUAL RENTING THE PAVILION AT TEQUESTA PARK AGREES TO ALL FOLLOWING TERMS AND CONDITIONS:

- 1. NO PARK/PAVILION USE FOR ORGANIZED GROUPS (I.E. MOM'S GROUPS, BIRTHDAY PARTIES, SCHOOL/CAMP GROUPS, TEAM PRACTICES OR GAMES) WITHOUT A RESERVATION.**
2. NO MOTORIZED RIDES OR AMUSEMENTS, INCLUDING PONY RIDES, ARE PERMITTED.
3. DO NOT ATTACH ANY ITEMS TO TREES OR PARK PROPERTY (NO NAILS, TAPE, STAPLES, ETC.).
4. ALL SIGNS, EXCESS REFUSE, ETC. MUST BE REMOVED AT EVENT CONCLUSION.
5. DO NOT LEAVE ANY BAGS OR CONTAINERS OF TRASH ON GROUNDS OR TABLES.
6. ALL PARK FACILITY RULES AND REGULATIONS ARE APPLICABLE.
7. NO OBJECTS SHOULD BE INSERTED BELOW GROUND LEVEL EXCEPT 2'x2' SIGNS MOUNTED ON SURVEYOR STAKES FOR DIRECTIONAL PURPOSES ONLY.
8. TENTS AND/OR CANOPIES ARE ALLOWED ONLY WITH PRIOR VILLAGE APPROVAL.
9. NO GLASS CONTAINERS ARE PERMITTED IN THE PARK.
10. GRILL USE IS PERMITTED.
11. AMPLIFIERS AND DJ'S ARE PERMITTED IN THE PARK AND MUST COMPLY WITH THE LOCAL NOISE ORDINANCES.
12. A BOUNCE HOUSE NO LARGER THAN 15' X 15' IS PERMITTED IN THE PARK. THE BOUNCE HOUSE COMPANY MUST HAVE THE NECESSARY INSURANCE AND NAME THE VILLAGE OF TEQUESTA AS A SECOND INSURER. PROOF OF INSURANCE IS REQUIRED UPON REGISTRATION.

ALL VENDORS MUST MEET APPLICABLE COUNTY HEALTH DEPARTMENT AND OCCUPATIONAL LICENSE REQUIREMENTS AND PROVIDE PROOF OF GENERAL LIABILITY INSURANCE PRIOR TO THE EVENT DATE.

INSURANCE INDEMNIFICATION

"The permittee shall indemnify, defend and save harmless Village of Tequesta from all injuries (including death), property damage and other claims, liabilities, losses and causes of action arising out of or resulting from this agreement or arising from permittee's use of the property or the use of said property by any person acting under the authority of permittee or participants and/or spectators in connection with the permittee's activities in and on the site."

Tequesta Park Pavilion Rental Fee Schedule

Make all checks payable to the "VILLAGE OF TEQUESTA".
NO MONEY ORDERS OR CREDIT CARDS WILL BE ACCEPTED.

FEE SCHEDULE	RESIDENT FEE	NON-RESIDENT FEE	TAX-EXEMPT
½ Day (4 hours) Regular Event	Call for pricing (561)768-0470	\$60.00+6.5% Sales Tax = \$63.90	\$60.00
1 Day (8 hours) Regular Event	Call for pricing (561)768-0470	\$90.00+6.5% Sales Tax = \$95.85	\$90.00
2 Day (16 hours) Special Event	Call for pricing (561)768-0470	\$180.00+6.5%Sales Tax = \$191.71	\$180.00

PLEASE NOTE:

- A verbal reservation is valid for 5 business days, pending receipt of completed application, payment and any required documentation, including certificates and licenses. If the application is not received and payment is not made within 5 business days of the verbal reservation, the reservation will be void. (If the reservation is cancelled and you would like to reschedule within 30 days of the original date, an alternate date may be arranged based upon availability. However, **NO REFUNDS** will be given.)
- **Fees may not be refunded for reasons including, but not limited to cancellation, rescheduling and/or inclement weather conditions.**
- If your function results in additional costs to the Village of Tequesta due to property damage, non-routine maintenance, additional need for crowd control, etc., additional costs will be incurred by the individual/group hosting the function.

Any organization or individual who holds an event on State property and does not abide by the authorized use, the rules and regulations, or that causes additional costs to the Village may lose all or a portion of any required security deposit. If your event results in additional costs to the Village of Tequesta or to Martin County due to property damage, non-routine maintenance, additional need for crowd control, etc., the person in charge of the activity will be billed for additional services.

SPECIAL NOTE:

- If you have any problems during your event; please see the **Park Care Taker** located on the **Tequesta Park campus**, or call the **Martin County Sheriff's Office** at **(561)745-0189**.
- *This permit is subject to cancellation by The Village of Tequesta.*

Tequesta Park Pavilion Reservation Permit Request

(THIS FORM NEEDS TO BE FILLED OUT COMPLETELY)

Group/Individual Requesting Pavilion: _____

Who will be in charge of activity: _____

Phone # (Home): _____ (Work): _____ (Cell): _____

Mailing Address: _____

City: _____ Zip: _____

What type of activity? _____

Event Days and Dates: _____

Event Start/End Time: _____

Number of persons expected: _____

STATEMENT OF LIABILITY

I understand the organization, agency, or individual requesting this facility shall be responsible for any damage or loss that may occur and will pay the Village of Tequesta the full replacement or repair value, or the cost of labor and vehicles, if cleanup work must be done by the Village.

GENERAL RELEASE

Assumption of Risk: The undersigned in consideration for the Village of Tequesta Parks & Recreation Department providing facilities, equipment, instruction and supervision at this facility for which he/she has requested, does thereby:

1. Assume all risks and responsibility of damage or injury involved through rental and use of this facility.
2. Agree to indemnify, defend, and hold harmless the Village of Tequesta, its officers, employees, agents and representatives, from any claim or suit for damages resulting from rental or use of this facility in accordance with the terms described in this agreement.
3. Agree to all terms & conditions.

NAME & SIGNATURE OF PERSON REQUESTING FACILITY:

_____ DATE: _____

For VOT Staff Use

VOT STAFF CONFIRMATION: _____

PAYMENT RECEIVED (Circle one.) CASH/CHECK CHECK # _____

CONFIRMATION DATE: _____