

Village of Tequesta

345 Tequesta Drive
Tequesta, FL 33469



561-768-0700
www.tequesta.org

General Consulting Services Continuing Contracts

Addendum No. 4

May 20, 2020

RFQ DUE: 5:00 PM, Local Time, May 26, 2020

TO ALL VENDORS BIDDING ON THIS PROJECT:

The changes, additions, substitutions, and/or deletions contained in Addendum No. 4 are hereby made a part of the Request for Qualifications Documents for the General Consulting Services Continuing Contracts solicitation, fully and completely as if the same were fully set forth herein.

1. SECTION II – SUBMITTAL INFORMATION, PARAGRAPH 2.2

Delete in its entirety.

Replace with:

Qualification Packages shall be submitted on 8½" by 11" or 11"x17" paper, neatly typed, with normal margins and spacing. One (1) unbound original, six (6) bound copies, and an ADA compliant .pdf copy on a CD or USB thumb-drive.

2. SECTION II – SUBMITTAL INFORMATION, PARAGRAPH 2.3

Delete in its entirety.

Replace with:

Responses to the RFQ must be signed by an authorized officer of the proposing firm, who is legally authorized to enter into a contractual relationship in the name of the Proposer. The submittal of a Statement of Qualifications by the Proposer will be considered by the Village as constituting an Offer by the Proposer to perform the required services.

Vice-Mayor Kyle Stone
Council Member Frank D'Ambra

Mayor Abby Brennan
Village Manager Jeremy Allen

Council Member Laurie Brandon
Council Member Bruce Prince

REMINDER: Due to the COVID-19 pandemic Village Hall may be closed to the public when the submittals are due. Proposers who wish to drop off submittal packages in person shall call (561) 768-0421 prior to arriving at Village Hall to schedule a time to drop off the packages.

ATTACHMENTS

ATTACHMENT 1 RESPONSES TO BIDDER QUESTIONS

END OF ADDENDUM

ATTACHMENT 1

RESPONSES TO BIDDER QUESTIONS

RESPONSES TO BIDDER QUESTIONS

Question 1: Page 13 of the RFQ Section II- 2.2 says that the submittal must be on 8.5" x 11" paper. Due to the size of our team we were going to print the organization chart on 11x17 and fold that single sheet to fit in the submittal. Please confirm this is acceptable.

Response 1: Yes, 11x17 is acceptable as an ADA compliant .pdf file is required as a part of the submittal. See Addendum No. 4.

Question 2: Considering the complexity of the org chart due to the large amount of services listed in Section 1.3, scope of services, would the Village accept the use of 11x17 paper for the org chart?

Response 2: See Response 1.

Question 3: Will the Village be making any exceptions to section 2.3 and accept electronic signatures on the submittals?

Response 3: Yes, electronic signatures are acceptable. See Addendum No. 4.

Question 4: Are you looking for 3 references per category or only 3 references in total?

Response 4: A minimum of three references are required in total.

Question 5: Are you seeking construction services for any of the disciplines or only seeking design, permitting & construction administrative services?

Response 5: RFQ UTIL 06-20 is for professional engineering, architecture, planning, and surveying services. Services during construction from these disciplines are included within the scope of this RFQ.

Question 6: Are you solely seeking design & permitting services for disciplines in your list such as well construction & abandonment and well head protection or are you also seeking construction services for these disciplines and all other disciplines that have the word construction in them?

Response 6: See Response 5.