

**RESOLUTION NO. 08-23**

**A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF TEQUESTA, FLORIDA, AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2022/2023 GENERAL FUND BUDGET, CAPITAL IMPROVEMENT FUND BUDGET, WATER FUND BUDGET, AND STORMWATER FUND BUDGET; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Village Council of the Village of Tequesta, Florida has determined that the Budget for Fiscal Year 2022/2023 should be amended; and,

**WHEREAS**, Florida Statutes, Section 166.241(7) provides that the governing body of each municipality at any time within a fiscal year or within 60 days following the end of the fiscal year may amend a budget for that fiscal year as follows:

- a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriation of the fund is not changed.
- b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed.
- c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless specified in the municipality's charter.; and,

**WHEREAS**, the Village Council adopted the final budget for Fiscal Year 2022/2023 through resolution on September 15, 2022;

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF TEQUESTA, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**Section 1** Resolution 08-23, amending the Fiscal Year 2022/2023 Budget is hereby adopted in accordance with the attached "Exhibit A"

**Section 2** This Resolution shall become effective immediately upon passage.

# Village of Tequesta

345 Tequesta Drive  
Tequesta, FL 33469



561-768-0700  
[www.tequesta.org](http://www.tequesta.org)

Date: June 15, 2023

To: Village's Official Record as Companion Document to Resolution 08-23.

From: Jeff Snyder, CPA, Finance Director

RE: Documenting the Scrivener's Errors to Resolution 08-23 Adopted May 10, 2023

A prior resolution was included in the Village Council Meeting of May 10, 2023 as part of the meeting back-up for Resolution 08-23. The prior resolution referenced the incorrect fiscal year throughout. The prior resolution also did not mention all of the funds with budgets being amended including Capital Improvement Fund, the Water Fund, and the Stormwater Fund in the title of Resolution 08-23, but the actual budget amendments approved by the Village Council as contained in the Exhibit A, which was also part of the meeting back-up, was correct and that, as a result of the scrivener's errors, have been corrected to conform the resolution with the action actually take by Village Council.

## Lori McWilliams

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**From:** Keith Davis <keith@davislawteam.com>  
**Sent:** Thursday, June 15, 2023 11:25 AM  
**To:** Lori McWilliams  
**Cc:** MaryAnn Grieser; Jeffery Snyder  
**Subject:** [EXTERNAL] RE: Budget Amendment

**\*\*This Email was sent from an external source. Please be mindful of its content\*\***

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Can you add a memo from your office that is kept with the resolution official document that explains that the resolution that was part of the meeting back-up contained scrivener's errors which referenced the incorrect fiscal year throughout, and which did not mention the CI, Water, and Stormwater budgets in the title, but that the actual budget amendments approved by the Council as contained in the Exhibit A which was also part of the meeting back up was correct, and that as a result the scrivener's errors have been corrected to conform the resolution with the action actually taken by the Council.

**Keith W. Davis, Esquire**  
**Attorney**



701 Northpoint Parkway, Suite 205  
West Palm Beach, Florida 33407  
Tel: (561) 586-7116



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**From:** Lori McWilliams <lmcwilliams@tequesta.org>  
**Sent:** Thursday, June 15, 2023 8:35 AM  
**To:** Keith Davis <keith@davislawteam.com>  
**Cc:** MaryAnn Grieser <mgrieser@tequesta.org>  
**Subject:** RE: Budget Amendment

Exhibit "A"

FILENAME: FY 2022-23 BA #



VILLAGE OF TEQUESTA  
BUDGET AMENDMENT - #1  
FY 2022-23

		Uses	Sources
<b>**** GENERAL OPERATING FUND - #001 ****</b>			
(A)	<b>Human Resources - #111</b>		
	-Increase Part-Time Salaries and Related Payroll Taxes (Cost increases for new hire working 20 hrs/week at a higher rate than the employee replaced.)	\$ 5,300	
	-Increase in Investment Income in Excess of Budget		\$ 5,300
(B)	<b>Leisure Services - #231</b>		
	-Increase Special Events - Tequesta Fest (Cost increases for Tequesta Fest due in large part to inflation.)	17,000	
	-Increase in Investment Income in Excess of Budget Discussed with Village Council at the December Village Council Meeting		17,000
(C)	<b>Leisure Services - #231</b>		
	-Increase in General Maintenance (Cost for Damage to the Shade Structure at Skate Park during Hurricane Ian.)	4,000	
	-Increase in Investment Income in Excess of Budget		4,000
(D)	<b>Interfund Transfer to the Stormwater Fund #403</b>		
	-Increase in transfers to Stormwater Fund #403 (Emergency Stormwater repair and cured in place pipe lining due to increased Stormwater pipe failures.)	105,500	
	-Utilization of FY 2023-24 ARPA Money from Reserves of General Fund #001 <i>Budget amendment was tentatively approved at the February 9, 2023 Village Council Meeting</i>		105,500
<b>BUDGET AMENDMENT TOTAL - FUND #001:</b>		<b>\$ 131,800</b>	<b>\$ 131,800</b>
Use of General Fund Reserves			<b>\$ 105,500</b>

<b>**** CAPITAL IMPROVEMENT FUND #301****</b>			
(A)	<b>Non-Departmental - Transfer to Fund #403</b>		
	-Increase interfund transfer to the Stormwater Fund #403 (El Portal Stormwater Improvement Project came in over the estimated costs. This is using money set aside for capital projects - Water Utility Tax)	\$ 111,030	
	-Use of Undesignated Reserves <i>Budget amendment is to be discussed at the May 11, 2023 Village Council Meeting.</i>		\$ 111,030
<b>BUDGET AMENDMENT TOTAL - FUND #301</b>		<b>\$ 111,030</b>	<b>\$ 111,030</b>
Use of Capital Improvement Fund Reserves			<b>\$ 111,030</b>



VILLAGE OF TEQUESTA  
BUDGET AMENDMENT - #1  
FY 2022-23

		Uses	Sources
<b>****WATER FUND #401****</b>			
(A)	<b>Water Fund Administration #241</b> -Increase Other Contractual Services (Unanticipated price increases in all the chemicals used to produce water) -Increase in Investment Income in Excess of Budget <i>Discussed the price increase with Village Council at the November 10, 2022 Village Council Meeting</i>	35,750	35,750
(B)	<b>Water Fund Production #242</b> -Increase Water Chemicals (Unanticipated price increases in all the chemicals used to produce water) -Use of Reserves <i>Discussed the price increase with Village Council at the November 10, 2022 Village Council Meeting</i>	53,250	53,250
(C)	<b>Water Fund Renewal &amp; Replacement #243</b> -Increase Vehicles (Water Distribution replacement of UD65 F-150 w. utility storage) -Increase in Monthly Service Charges in Excess of Budget <i>Budget amendment was tentatively approved at the January 12, 2023 Village Council Meeting</i>	14,500	14,500
(C)	<b>Water Fund Customer Service #244</b> -Increase in Other Miscellaneous Charges & Obligations (Hiring cost for new Customer Service Representative) -Increase in Monthly Service Charges in Excess of Budget	10,000	\$ 10,000
(D)	<b>Water Fund Renewal &amp; Replacement #411</b> -Increase Architect & Engineering (County Line Road Bridge Water Main Relocation Project engineering work came in well over the estimated costs due to permitting costs) -Increase in Monthly Service Charges in Excess of Budget <i>Budget amendment was tentatively approved at the April 13, 2023 Village Council Meeting</i>	80,450	80,450
<b>BUDGET AMENDMENT TOTAL - FUND #178</b>		<b>\$ 193,950</b>	<b>\$ 193,950</b>
Use of Water Fund Unrestricted Reserves			<b>53,250</b>
<b>****STORMWATER FUND #403****</b>			
(A)	<b>Interfund Transfer from the General Fund #001</b> -Increase in Drainage Maintenance Stormwater Fund #403 (Emergency Stormwater repair and cured in place pipe lining due to increased Stormwater pipe failures.) allocation necessary to complete this project) -Increase interfund transfer from the General Fund #001 <i>Budget amendment was tentatively approved at the February 9, 2023 Village Council Meeting.</i>	105,500	105,500
(B)	<b>Interfund Transfer from the Capital Improvement Fund #301</b> -Increase in Drainage Maintenance Stormwater Fund #403 (EI Portal Stormwater Improvement Project came in well over the estimated costs. This is an advance of FY 2023-24 ARPA funds allocation necessary to complete this project) -Increase interfund transfer from the Capital Improvement Fund #301 <i>Budget amendment is to be discussed at the May 11, 2023 Village Council Meeting.</i>	111,030	111,030
<b>BUDGET AMENDMENT TOTAL - FUND #401</b>		<b>\$ 216,530</b>	<b>\$ 216,530</b>
Total Use of Reserves			<b>269,780</b>
<b>BUDGET AMENDMENT #1 GRAND TOTAL/NET INCREASE TO BUDGET</b>		<b>\$ 653,310</b>	<b>\$ 653,310</b>



**RESOLUTION**

**Date**

8-23

5/11/2023

**Motion** Council Member Rick Sartory

**Second** Vice-Mayor Laurie Brandon

	<b>FOR</b>	<b>AGAINST</b>	<b>ABSENT</b>	<b>CONFLICT</b>
Mayor Molly Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice-Mayor Laurie Brandon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Frank D'Ambra	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Patrick Painter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Rick Sartory	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Mayor thereupon declared the Resolution duly passed and adopted.

**MAYOR OF TEQUESTA:**

  
Molly Young

**ATTEST:**

  
Lori McWilliams, MMC  
Village Clerk

Note:

APPROVED ITEMS: 05/11/2023 REG CNCL MTNG

\*RECEIVED EMAIL AND LOCATED REVISED RESOLUTION ON  
07/13/23

**From:** [Jeffery Snyder](#)  
**To:** [Michelle Gload](#)  
**Subject:** FY 2022-23 BA #1.pdf  
**Date:** Thursday, July 13, 2023 11:39:36 AM  
**Attachments:** [FY 2022-23 BA #1.pdf](#)

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Good Morning Michelle,

Please enter these budget amendments into our system.

Thanks,

Jeff

Exhibit "A"

FILENAME: FY 2022-23 BA #



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FY 2022-23

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